COURT AUTOMATION COORDINATING COMMITTEE
A Subcommittee of the Commission on Technology

Thursday, August 16, 2012
10:00 AM - 12:30 PM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007

Cisco webex
AUDIO PHONE NUMBER: 1-602-425-3193
AUDIO ACCESS CODE: 1114#

MEMBERS PRESENT	MEMBERS ABSENT
Kip Anderson*	Donald Jacobson
Cathy Clarich	Rona Newton
Julie Dybas*	Patricia Noland
Mary Hawkins*	
Phillip Knox	
Richard McHattie*	
Michael Pollard, *Chair*	
Janie Randall*	
Paul Thomas	

GUESTS	AOC STAFF
Steve Ballance, *Maricopa Superior Court*	Stewart Bruner, *ITD*
Jennifer Gilbertson, *Phoenix Municipal Court*	Melissa Hinojosa, *ITD*
Lauren Lupica, *City of Mesa*	Mary Kennedy, *ITD*
Myron Pecora*, *Pima Superior Court*	Sharad Mankapure, *ITD*
	Jim Price, *ITD*
	Jim Scorza, *ITD*

* **indicates appeared by telephone**

WELCOME AND INTRODUCTORY REMARKS
Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. upon confirming that a quorum existed.

Due to an oversight in the July CACC meeting, two sets of minutes were considered for approval in the meeting. The chair asked for a motion concerning the minutes of both meetings.

MOTION: A motion was made and seconded to accept the minutes of both the May 17, 2012, and July 19, 2012, CACC meetings as written. The motion passed unanimously.

PACC UPDATE
Rona Newton was not present but Kip Anderson stated that no PACC meeting has taken place since the previous CACC meeting.

REVIEW OF CHANGES TO MINDMAP THIS MONTH
Staff member Stewart Bruner focused attention on a couple of projects of note that did not have their deliverable dates change during the month and one that did, leaving the detailed explanations to project managers later in the meeting. Stewart included an updated priority projects list reflecting COT's June changes in members' packets.

AJACS LV LJ ENHANCEMENT PROJECT UPDATE
Paul Thomas, Court Administrator for Mesa Municipal Court, updated members on the 14-month effort to define functional requirements in advance of the deadline for AJACS Release 3.10. Lauren Lupica, project manager for the Mesa LV enhancements effort, provided members with a list of 80 items for which formal requirements documents have been written. Mesa remains on target for meeting the July 2013 implementation date and is nearing approval for a statement of work with AmCad for development of Mesa-specific functions, training, and data conversion support, all financed by local JCEF.

Paul described results of an assessment of conversion requirements in support of the statement of work definition and Mesa's data conversion strategy, especially in the area of case financials. Mary Kennedy, Integration Manager at the Administrative Office of the Courts (AOC), confirmed that the AZTEC data conversion strategy aligns with Mesa's approach as Paul described. Members asked questions to clarify what would be contained in the summary financials and case history report Lauren described.

JOLTSaz PIMA PROJECT UPDATE
Sharad Mankapure, substituting for the vacationing Bob Macon, Probation Automation Project Manager at the AOC, updated members on the progress of testing and performance tuning on JOLTSaz. He detailed the challenges to completing load testing using an outside vendor. Implementation testing has revealed discrepancies in the A.R.S. codes on each system, so table updates are being performed. Conversion testing is being done later this month, followed by further manual testing and user training. He described frustrations with the elongated application load testing schedule as the vendor has proven unable to load the application into their test environment. Sharad gave estimates for the durations of the remaining individual activities that will lead up to implementation.

Myron Pecora added that Sharad's elapsed times are predicated on "best case" scenarios for testing in Pima and predicted a mid-November implementation. No showstoppers have been identified to date, from Myron's perspective   Members questioned how the Pima JOLTSaz slips affect the rural implementations. Stewart stated that the August 31, 2015, date on the MindMap remains unaffected to this point. Sharad added that development work is already underway on the JOLTSaz integration with AJACS.

E-FILING PROJECT UPDATE

Staff member Stewart Bruner provided what information he could about the progress of negotiations on e-Filing, Remote Document/Data Access, and the pilot of a bench automation solution called aiSmartBench, also referred to as the Manatee Model. Jim Price, AZTurboCourt Project Manager at the AOC, shared that the Arizona Judicial Council did approve the e-Filing RFP Evaluation Team's recommendation to move forward with an alternative vendor at their August 6, 2012, meeting. He reiterated the AOC's commitment to supporting the integrated e-filing applications in place today in various courts. The non-integrated pay and print solutions will likely remain "as is" for some period of time beyond the current contract with Intresys, now scheduled to end on May 31, 2013.

Myron reported that Kent Batty has volunteered Pima Superior Court to participate in the aiSmartBench pilot. Paul Thomas reported the various aspects of bench automation being pursued with AmCad for use by all large volume courts. Members struggled to understand the relationship between the aiSmartBench tool and enhancements being developed in AJACS from Mesa's requirements. Jim Scorza explained his understanding of the differences and gave his impression that much overlap likely exists. The chair requested that an explanation of the differences between the Mesa bench automation effort and aiSmartBench be placed on the agenda for next month. Mary Kennedy revealed that a comparison effort between the two is already underway at the AOC.

POST-IMPLEMENTATION REPORTS

No implementations were reported.

ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were raised.

The next meeting will take place in **Room 106** of the **State Courts Building** on **September 20, 2012**.

The meeting adjourned at 10:55 a.m.